PARISH CAPTAIN’S TASKS -2021

Meet with Pastor – by September 15, 2021

* Provide date of Men’s Conference – Saturday, November 6, 2021
* Provide Pastor with a script for pulpit announcement and solicit his support
* Select date(s) to make announcement at two weeks Sunday Masses
* Solicit Pastor’s support to set a goal for attendance by parish members and discuss possible group registrations
* Solicit support and help to hang posters, hand out brochures, and invite male parishioners to attend and registration forms after Masses
* Solicit commitment for list of names and phone numbers (optional) of all male members of Parish

Bulletin Announcements

* Start bulletin announcements and registration September 27, 2021
* Know your parish’s process and timing for submitting bulletin announcements well before they are to begin
* Suggested dates for bulletin announcements will be on the announcement documents provided to you
* Meet with the appropriate person to schedule dates for bulletin announcements for Men’s Conference

Recruit volunteers

* Volunteers to help pass out Conference literature and invite male parishioners to attend the conference
	+ Plan how you will staff, schedule after Mass workers
	+ Make every effort to hand out literature and make invitations

OPTIONAL

* Volunteers for telephone tree (personal conversations work best!)
* Ask to speak at ministry meetings such as Knights of Columbus, Parish Council or men’s group to inform the members about the Men’s conference and to issue an invitation to attend

Questions

* Please contact Sean Martin at smartin@dcgary.org 219-769-9292 if you have any questions